

Statement on Decision Making



WHO MAKES DECISIONS?

Decisions will be taken by the Police and Crime Commissioner who will consult, as necessary, with the Chief Executive, the Chief Finance Officer, the Chief Constable, and / or other officers or agencies.

Other officers may make decisions in accordance with the Scheme of Governance approved by the Commissioner and Chief Constable and published on the website.

Unless an urgent decision is required, decisions will be taken at the fortnightly Commissioner's Monitoring Board Meeting, chaired by the Commissioner. Where the Commissioner is absent, meetings will still proceed but on an informal basis and no decisions shall be taken.

The Commissioner will aim to be as open and transparent as possible when making decisions. However, on some occasions reports will contain confidential information which will remain private.

HOW CAN I FIND OUT WHAT DECISIONS HAVE BEEN TAKEN?

Within five working days of a meeting, or as soon as practicable, the following will be available on the Commissioner's website:

- a) the notes of the meeting or a brief summary of any proceedings of the meeting not open to the public without disclosing any exempt or confidential information considered;
- b) a copy of signed decision reports taken by the Commissioner which may be put in the public domain and do not disclose exempt or confidential information; and
- c) a record of any interest declared by the Commissioner.

RULES RELATING TO THE BUSINESS AND PROCEEDINGS OF THE COMMISSIONER

Further details of the Commissioner's procedures for making decisions can be found in the Scheme of Governance, Financial Regulations and Standing Orders relating to Contracts, and are available on the website.

WHO CAN I CONTACT?

For further information on the decision making process, please contact the Commissioner's Business Manager on the details below.

Tel: 01380 734 022

E-mail: pcc@wiltshire.pcc.pnn.gov.uk