

**POLICE AND CRIME COMMISSIONER FOR WILTSHIRE  
AND CHIEF CONSTABLE OF WILTSHIRE POLICE**

**Minutes of the  
JOINT INDEPENDENT GOVERNANCE, RISK AND AUDIT COMMITTEE  
held on Monday 18 July 2022 at 2.00pm at Police Headquarters, Devizes**

**Present:** Mr K Bellamy (Chair), Ms C Baynes, Mr A Blair, Mr J Colquhoun

**In Attendance:** Mr R Llewellyn (OPCC Director of Ops), Mr C Barker (Chief Finance Officer), Mr K Pritchard (Chief Constable), Ms G Hawkins (Grant Thornton), Ms T Kirkpatrick (South West Audit Partnership), Mr J Derryman (OPCC Strategic Planning Officer), Miss S Kyte (minutes)

**PART I: Items to be considered whilst the meeting is open to the public**

1. **Apologies** Phil Wilkinson (Police and Crime Commissioner), Kathryn Amey (Independent Member)

The Chair wished to place on record his thanks to Kathryn for her contribution over the last four years.

2. **Declarations of Interest** There were no declarations of interest.

3. **Minutes of the Joint Independent Governance, Risk and Audit Committee meeting held on 14 June 2022**

***Resolved:** To approve the minutes of the meeting held on 14 June 2022 as an accurate record and for the Chair to sign the minutes.*

4. **Outstanding Actions**

Meeting Date: 23 September 2001

*Minute 9 (Community Policing Team Review):* It was agreed that as the Force would be focussing on its response to the PEEL inspection, this item would be removed from the agenda running list. Action to be closed.

***Resolved:** To note the updates provided with regard to the outstanding actions and for these to be updated accordingly.*

5. **Police and Crime Commissioner Update**

In the absence of the Police and Crime Commissioner, the Director of Ops, Rob Llewellyn, gave a verbal update on the current key issues. The following key points were duly noted:

- A new Executive Leadership Group (ELG) structure had been developed in the last month with a focus on Force performance looking at key themes on a fortnightly basis (eg. VAWG, Control Centre). ELG would be supported by the Strategic Planning Officer and is how the OPCC would hold the Force to account for performance following on from the PEEL inspection.
- The revised OPCC Corporate Risk Register was now being considered at fortnightly meetings of ELT.

- Two new posts had recently joined the OPCC (Director of Ops and Strategic Planning Officer) and new supporting staff for the Commissioning Team would be joining shortly.

#### Questions from Members

- The Chair asked how the new performance regime and use of ELG would be measured to ensure its effectiveness. The Director of Ops responded to say a new performance dashboard was being developed to aid this process but would clearly need to be given time to ensure changes were taking effect. It was, however, anticipated these would be seen within the next three months.

**Resolved:** *To note the update provided by the Director of Ops.*

## **6. Chief Constable Update**

The Chief Constable provided a verbal update and the following key points were noted:

- Op Scorpion – operation took place across the South West region which resulted in 77 county lines being disrupted, 40 arrests, 16 charges, 17 children and adults located and safeguarded, and a number of imitation weapons, air rifles, drug paraphernalia, and cash seized. A number of partner organisations were involved including RPU, BTP and Crimestoppers.
- PEEL report and recommendations – the Force had been judged as ‘inadequate’ in three areas (responding to the public, protecting vulnerable people, and good use of resources). It had now moved into an ‘engage’ category with five other forces across the country meaning the Chief Constable and the Commissioner would be required to present an improvement plan and work with HMICFRS on progression of this through the Police Performance Oversight Group (PPOG). PPOG would be a task focussed meeting asking national organisations (eg. NPCC, APCC, Home Office, College of Policing) what specific support they would be able to provide to Wiltshire to help move out of the engage process. The first PPOG meeting was scheduled for September. Some development work had already taken place locally with regard to thematic areas with a visit planned to Durham to observe the THRIVE assessment used in their control room, engagement with them on their efficiency planning and with South Yorkshire and Humberside in relation to strategic planning. A number of engagement forums had taken place in Force led by the Chief Constable to bring about a culture change with a greater focus on performance and accountability. A Performance Board and Change and Delivery Board had been established by the Deputy Chief Constable and a monthly Gold Group by the Chief Constable which would consider those areas deemed ‘inadequate’ by the PEEL inspection. A strategic operational delivery plan identifying nine objectives and outcomes to be achieved over 2022-25 against the Police and Crime Plan and PEEL had been developed along with a bespoke delivery plan to accelerate delivery against the three areas graded inadequate. It was this plan that would be scrutinised at the monthly Gold Group meeting.

#### Question from Members

- The Chair stated he would welcome feedback, comments and observations, from the Chief Constable to help Members understand what has changed and why Wiltshire had gone from a good, performing Force and a positive outlier to needing to be part of the engage process, and what the Committee could do to support the Commissioner and the Chief Constable.

- Resolved:**
- a) *That PEEL Recommendations would be a standing item on the JIGRAC agenda until the Force was no longer in the 'engage' process.*
  - b) *To ask the Commissioner and the Chief Constable for their thoughts as to why Wiltshire had moved from a good, performing Force to being part of the engage process.*
  - c) *To note the update provided by the Chief Constable.*

## **7. Draft Annual Governance Statements for the Police and Crime Commissioner and the Chief Constable**

The CFO introduced the report and directed Members to the governance framework and diagram which was detailed on page 14 of the PCC Group Statement of Accounts. The self-assessment of the statement gave an overall opinion of 'substantial' assurance. One significant governance issue had been identified which was the ability to demonstrate to communities that significant progress was being made against the priorities set out in the Police and Crime Plan. Members noted that the governance statement did not refer to PEEL as the outcome of the inspection was not known for the time period covered by the statement (1 April 2021 to 31 March 2022).

### Questions from Members

- Members noted the Chief Constable had agreed to support and implement the National Code of Ethics as set by the College of Policing. The CFO stated that any issues or data relating to whistleblowing or complaints would be included in the annual fraud statement.
- The recommendations from the PEEL report would not affect the Statement of Accounts themselves but it was anticipated reference to them would be included, potentially in the Value for Money statement.
- It was recognised this would be a challenging 12 months ahead for the OPCC and the Force, and Members questioned whether there was capacity to manage this. A number of issues identified by the Commissioner as areas of concern had also crossed over to the PEEL inspection which should result in parallel action being taken to address these. By having one consolidated plan that the focus was on and the Force was governed by, it was hoped this would address the capacity issue.

**Resolved:** *To note the draft Annual Governance Statements for the Police and Crime Commissioner and the Chief Constable.*

## **8. Draft Statement of Accounts for 2021-22**

The Chair referenced the briefing Members had received on the Statement of Accounts immediately prior to the meeting. He took Members through the accounts page by page on the basis that the PCC Group accounts was a consolidated account of the detail included in the Chief Constable Statement of Accounts.

Members queried the data and referenced year on page 9. It was thought the data was correct but that the wrong year had been included although this would be checked.

The Chair asked for the thanks of the Committee to be recorded to the CFO, Senior Accounting Technician (Andy Massey), and the finance team involved for their hard work in preparing the accounts.

**Resolved:** *The Committee noted the accounts subject to the above query and wished to thank the CFO, Senior Accounting Technician, and his team for their hard work in preparing the Statement of Accounts.*

#### **9. External Audit: Progress Report**

Ms Walling reported that the Value for Money work would focus on three key areas and the PEEL report would form part of this review. The auditing of the accounts would now commence with an opinion due to be issued by end of November 2022. The reason for the delay was due to the pension assurance not being available until this time. In response to a query raised by the Chair, the CFO confirmed the delay in issuing an opinion on the accounts did cause difficulty as they were left open for longer and the Senior Accounting Technician was committed to the accounts for a longer period of time.

The 2021-22 certificate had not yet been issued as Grant Thornton were awaiting national instructions for this. These were due shortly and once received, it was hoped the certificate could be issued promptly.

Members noted the fees for 2021-22 on page 12 of the report and the fee for remote working (£3,300 and £1,700 for PCC and Chief Constable accounts respectively). This was subject to PSAA agreement and if the audit ran smoothly with no or limited issues, Ms Walling stated Grant Thornton would not be looking to levy this fee. The CFO stated he was happy for Grant Thornton to complete the audit in situ rather than pay the remote working fee.

- Resolved:**
- a) *To note that an opinion on the Statement of Accounts was anticipated towards the end of November 2022.*
  - b) *To note the proposed audit fees for 2021-22 including the levy of a remote working fee.*
  - c) *To invite Grant Thornton to complete the necessary work for the Statement of Accounts on site rather than incur the remote working fee.*

#### **10. Outstanding Audit Recommendations**

The CFO presented the previously circulated report and reassured Members that with regard to audit recommendation 46432 he had challenged the comment '*...(hopefully in line with the target implementation date)*' although he was yet to receive a response.

**Resolved:** *To note the content of the report.*

#### **11. Date of Future Meetings**

Thursday 22 September 2022 at 2pm  
Thursday 8 December 2022 at 2pm



The meeting commenced at 2.00pm  
and concluded at 2.55pm

**Keith Bellamy**  
**JIGRAC Chair**

## GLOSSARY

APCC	Association of Police and Crime Commissioners
BTP	British Transport Police
CFO	Chief Finance Officer
DCC	Deputy Chief Constable
ELG	Executive Leadership Group
ELT	Executive Leadership Team
HMCIC	Her Majesty's Chief Inspector of Constabulary
HMICFRS	Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services
JIGRAC	Joint Independent, Governance, Risk and Audit Committee
NPCC	National Police Chiefs Council
OPCC	Office of Police and Crime Commissioner
PCC	Police and Crime Commissioner
PEEL	Police Effectiveness, Efficiency and Legitimacy
PPOG	Police Performance Oversight Group
PSAA	Public Sector Audit Appointments
RPU	Roads Policing Unit
SWAP	South West Audit Partnership
VAWG	Violence Against Women and Girls

