

FOI - 113

I write in connection with your request for information dated 28<sup>th</sup> January 2016 concerning FOI and asset management software. I note that your request was also received by Wiltshire Police. This is a joint response as FOI and asset management resources are shared by Wiltshire Police and the Police and Crime Commissioner.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, searches were conducted within the finance department for the Police and Crime Commissioner and Wiltshire Police.

Your request for information has now been considered and I am able to respond as follows:

You wrote:

1. What (if any software) do you use to monitor/process FOI requests?
2. Is that software externally purchased, if so please can you provide the name of the company
3. Please provide the cost of purchasing it or the cost of the internal development
4. What software do you use to look after your organisations assets?
5. Is that software externally purchased, if so please can you provide the name of the company
6. Please provide the cost of purchasing it or the cost of the internal development

Response

1. No specialist software is used to monitor or process FOI requests, these are managed within Microsoft Office.
2. Not applicable
3. Not applicable
4. Hardcat, Vivatrak, Chronicle
5. The software companies are Hardcat Ltd, Vivasoft Ltd and, JML Software Solutions (Chronicle).
6. Hardcat costs £4000 per year for licences. Vivasoft £5000 for implementation and the first year's license. Chronicle costs £17000, however it should be noted that this software has many functions of which a part it asset management.

I am satisfied that all the relevant information has been passed to me, and been considered in the light of your request, within the time constraints applicable under the legislation.