

POLICE AND CRIME COMMISSIONER FOR WILTSHIRE AND CHIEF CONSTABLE OF WILTSHIRE POLICE

AGENDA

Meeting: INDEPENDENT AUDIT COMMITTEE

Date: Thursday 21 March 2013

Time: 9.30am

Place: Swindon Police Station, Gablecross

If you require copies of any papers or have any queries concerning this agenda, please contact Sean Cooper on the details below:

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PART I: Items to be considered whilst the meeting is open to the public

- 1 **Apologies**
- 2 **Declarations Of Interest** Members are reminded that a member with a personal interest in a matter which is considered at a meeting of the Independent Audit Committee must disclose to that meeting the existence and nature of that interest before the matter is considered or when the interest becomes apparent.
- 3 **Minutes of the Independent Audit Committee Meeting held on 19th December 2012**
- 4 **Committee Terms of Reference** Revised Terms of Reference for the Independent Audit Committee are attached.
- 5 **External Audit Planned Audit Fee for 2012 / 2013** A letter dated 28 February 2013 from Grant Thornton is attached
- 6 **External Audit Update** A report by the External Auditor is attached
- 7 **Internal Audit: Internal Audit Plan 2013 / 2014** The draft Internal Audit Plan for 2013 / 2014 is attached.
- 8 **Internal Audit: Summary Internal Audit Controls Assurance Report** A report by the Internal Auditor is attached.
- 9 **Internal Audit: Compliance Review of the New Payroll System – Key Controls** A report by the Internal Auditor is attached.
- 10 **Internal Audit: Internal Audit Charter** A report by the Internal Auditor is attached.
- 11 **Allocation of Reserves** A report by the Police and Crime Commissioner is attached.
- 12 **Dates of Future Meetings**
Wednesday 26th June 2013 at 2.30 pm at Salisbury Police Station
Thursday 19th September 2013 at 6.30pm at County Hall, Trowbridge
Thursday 19th December 2013 at 9.30am at Police HQ, Devizes
- 13 **Urgent Items** Any other items of business which, in the opinion of the Chairman, should be considered as a matter of urgency.

